

Clerk Report March 2020

Date	Name	Subject
CORRESPONDENCE		
10.2.2020	EALC	Health and Wellbeing Conference April 22 nd
	EALC	Highways Highlights January
	EALC	Bulletin w/c 3 rd Feb
12.2.2020		Cheques sent, allotment money paid in
13.2.2020	Came and Co	Instruction to amend the insurance values, as voted in meeting on 10 th Feb.
	UDC Planning	UTT/20/0338/LB PROPOSAL: Retention of windows and doors in the extension approved UTT/16/2964/LB The Shovellers, Stickling Green.
	FOI Request received	
14.2.2020	UDC Planning	UTT/20/0350/HHF PROPOSAL: Replacement outbuildings LOCATION: Black Lodge Mill End
	UDC Planning	UTT/20/0352/HHF PROPOSAL: Demolition of single storey brick and timber lean to structure to the side elevation and erection of a double storey extension. LOCATION: 18 Skeins Way Clavering
	Came and Co	New policy documents received to take in amendments.
15.2.2020	Parishioner	Fallen tree on Hill Green, Cllrs alerted to investigate.
	Parishioner	2 letters of complaint received
17.2.2020	Parishioner	Complaint emails received
18.2.2020		Request that Treetops and GWB quote to deal with the fallen willow tree on Hill Green, and also trees that had been cut and left on Stickling Green.
21.1.2020	Jubilee Field	Grant Application received for contribution towards the new playground.
24.2.2020	Rye Street Garages	Offer of free trees
	Green Waste	Confirmed that Clavering are continuing with the Green Waste Scheme
	Environment Agency	Contact from the catchment coordinator for the River Stort, requesting to attend a meeting – Suggested that he attend the APM.
	Complaints	Confirmation that letters of complaint from 2 parishioners have been delivered to Cllrs Clayton, Carter (via a neighbour), Cook, Stanford, Ryan, and Barrow (via a neighbour). Discussion to take place In- Camera by Full Council per advice.
	UDC	Uttlesford District Local Plan
25.2.2020	PKF Littlejohn	CPC documents to support the challenge raised by a parishioner sent to Rebecca Plane at PKF Littlejohn.
27.2.2020	CiLCA	Training at EALC
29.2.2020	UDC Planning	Planning Application Notification -UTT/20/04 68/HHF Yeomans Cottage, Wicken Road, Clavering CB11 4QT

	Parishioner	Ivy cut at the base of 30 trees in the copse at Stickling Green, using a handsaw. Permission was granted during the February meeting. Work carried out on 25.02.2020
	Parishioner	Copy of a letter of complaint received that had been sent to the Monitoring Officer at UDC.
	UDC Planning	Planning Application Notification -UTT/20/04 77/LB Court Lodge, Stickling Green, Clavering, Saffron Walden, Essex, CB11 4QX
	UALC	Meeting Dates
	Planning comments	Made for UTT/20/0202/HHF, UTT/20/0140/HHF,
	Highways Rangers	Request that the sign is cleaned and repainted on Pelham Road and the tree is trimmed.
	Parishioner	Upset that the tree which had fallen onto her hedge, from Hill Green, was not being removed immediately, I had explained that the quote received was higher than my emergency spending. She also sought permission to repair potholes on her drive, in line with her deeds. Quote chased from Treetops – already received one from GWB.
2.3.2020	Highways	Request for Rissa Long to look into the speed limit anomaly on Middle St, the broken VAS at the shop, and the advisory signs on the B1038 bends.
	UDC	UDC Scrutiny Committee (S106 & Planning Obligations T&F Group) Survey Questionnaire
	UDC	Chased again for number of Households for Langley/Clavering to determine Green Waste invoice.
	Langley PC	Green Waste Invoice sent
	Allotment Holder	Still wants her allotment, apologies for leaving it fallow, but had been away for a few months. Details sent to Cllr Patmore.
	EALC	Bulletin w/c 24.02.2020
4.3.2020	Treetops	Quote received for the storm damaged Willow tree on Hill Green, the quote falls within the emergency spending limit at £200 + VAT, with the Chairman's permission, I have instructed Treetops to carry out the work as soon as possible, as the tree is resting on a parishioner's hedge and has fallen in to her garden. They are aware not to drive on the Green.
	EALC	Training Plan for Cllr Couchman and Clavering Parish Council.
OUTSTANDING ITEMS		
Insurance		Quotes required
Policies		Village Green – under review
Oxley's Close		Recommendations
Electricians		Quotes required
		TO DISCUSS
Village Sign		

Instruction	Action