

Clerk Report August 2020

Date	Name	Subject
CORRESPONDENCE		
13.7.2020	CPC Zoom Meeting	
	Parishioner	4 emails received during the meeting.
14.7.2020	Planning	Comments made for the following applications: UTT/20/1357/LB, UTT/20/1508/HHF, UTT/20/1223/HHF and UTT/20/1071/OP.
	EALC	Email asking for advice about .gov.uk emails
16.7.2020	Defib	Chasing email sent to Chris Rix for a quote
	Treetops	Instructed to complete a tree survey of the Dick Ball Meadow, and ornamental plum tree on Hill Green
	Cllr Kevin Bentley, ECC	Emailed with details of the works that had been completed without permissions on Byeway 60.
	UDC Environmental Health	Rats reported on Skeins Way
	UDC waste	Enquired about their dog waste bin policy. Response that they are not installing any new dog waste bins across Uttlesford, and that waste bins would be emptied on a weekly basis.
20.7.2020	UDC Environmental Health	Response circulated about the rats on Skeins Way
21.7.2020	AGAR	Documents signed by Cllr Gill and the Clerk
	LGA	Code of Conduct Consultation completed.
	Planning	Planning Application Notification -UTT/20/16 28/OP Land To The North Of Eldridge Close, Clavering, Essex
23.7.2020	Wakefairs, Plot behind Hillcrest	Letters sent to the new owners of Wakefairs explaining about the Village Greens and how they should be treated, and to the agent of the Plotbehind Hillcrest, advising that workmen have been parking on Lower Hill Green, and requesting that they cease to do so, and park within the curtilage of the development site.
	Parishioner	Photos sent of the willow tree between Pond Cottage and the Cricketers. Cllrs Carter and Barrow are keeping an eye on it.
	AGAR	Certificate of exemption sent via email to PKF Littlejohns
27.7.2020	Light in phone box	Email sent to Mike Smith, to ask if he can replace the bulb, original instructions in an email found, and sent to Cllr Carter, to see if he has the right tools required.
	Wakefares	Correspondence from the owners of Wakefares, enquiring about works to their drive. Responded that it would need to be brought in front of the Council, and that they would need to check Land Registry documents, due to the access having prescriptive rights, over land CPC leases. They will send over requests prior to the September meeting
	Allotments	Email from an allotment holder/parishioner received regarding bonfires on the allotments. Responded that it would be added to the agenda for the September meeting.
	EALC	Weekly Walkthrough 14, and guidance from NALC/SLCC regarding meetings in person/virtually.
29.7.2020	Defib	Enquiry about quoting to install the defib cabinet sent to Neaves Electrical.
30.7.2020	Information Box	After much chasing, Mike Smith will replace the bulb in the information/phone box next week.
	Clerk at Stebbing PC	Call to discuss website/emails notes passed on to the Website WP and Chair.

	Willow Tree	Cllrs Barrow and Carter have expressed concerns about the willow tree between the Cricketers and Pond Cottage. Requested that Treetops survey it, when they look at the trees on DBM.
03.8.2020	CCC	Christian Centre have advised that they will be closed for all booking for the foreseeable future, while Willows occupies it due to Covid-19 regulations.
	Defibrillator	Chris Rix instructed to install the defibrillator cabinet with permission from Cllr Gill – determined at July meeting to instruct a contractor that was cheaper than those that had been received. He quoted £345+VAT. (£467+VAT Community Heartbeat quote) another electrician was contacted but was unable to quote. I have asked when the works are likely to take place, so the owners of the shop can be advised in good time.
	EALC	Weekly bulletin circulated.
	Castle Water	Emailed them, chasing a new bill that had been promised on 14 th July, following a 'Notice of Intended Action' letter dated 20 th July, received on 1 st August. I provided a chat transcript between Cllr Gill and one of their representatives.
	Parishioner	Questions raised about the cricket pitch by a parishioner (received 27 th July) answered.
	Planning	Planning Application Notifications -UTT/20/1888/LB and UTT/20/1889/LB Wakefares, Hill Green, Clatterbury Lane, Clavering, Saffron Walden, Essex CB11 4QS
	Parishioner	Letter addressed to Cllr Carter received from a parishioner.
04.8.2020	Parishioner	Owner of Pleasant View has requested permission to potentially place a skip where it was located before for a short period of time.
	Treetops	Quote received to fell to the ground, the willow tree between the Cricketers and Pond Cottage, as it has died, caused by honey fungus. Owner of Pond Cottage advised.
		Quotes sought from: SBS Tree Surgery, GWB, Crown Tree and Garden Services, Mercer Tree Services to fell the Willow tree – for determination at September's Meeting.
	Parishioner at Pond Cottage – Willow Tree	"Thank you for this update. Sad. Watching it come down will be an interesting experience. It has been kind of you to let me know progress as this has gone along, and we are most impressed with the efficiency of the Council."
	Atlantic Vision	I called them to discuss hosting emails/website, all of which they can do, reasonably. Passed the information on to the Website Working Party.
05.8.2020	Planning	UTT/20/1916/HHF UTT/20/1917/LB Paddock View, Stickling Green, Proposal: Erection of first floor extension including removal of lean-to slate roof, new front porch, conversion of barn including removal of roof, erection of single storey extension to link house to converted barn, erection of detached two bay cart shed and erection of green house
	Treetops	Dick Ball Meadow Survey received, actions to be determined at the September meeting.
	SBS Tree Surgery	Request to meet at the site of the Willow tree – details passed on to Cllrs Carter and Barrow. S
OUTSTANDING ITEMS		
	Policies	Village Green – under review
	Oxley's Close	Recommendations

	TO DISCUSS
Village Sign	
Instruction	Action