



# CLAVERING NEWSLETTER

**CLAVERING PARISH COUNCIL** Issue 229 16<sup>th</sup> May 2026

Email address: [clerk@claveringparishcouncil.gov.uk](mailto:clerk@claveringparishcouncil.gov.uk)

Editor: **Stephanie Gill**

## **Annual Parish Council Meeting 11<sup>th</sup> May 2026**

Cllr Bullen opened the meeting and proceeded immediately to the Election of Officers.

Cllr Fabian Bullen was elected unopposed as Chairman and Cllr Stephanie Gill was appointed unopposed as Vice-Chairman.

Representatives/Trustees were determined as follows -

Financial Overseer: Cllr Ron Couchman

Jubilee Field Committee of Management Trustee: Cllr Stephanie Gill

Employment Committee: Cllrs Fabian Bullen, Kym Elliston, & Stephanie Gill (also elected Chair of the Committee),

Neighbourhood Plan Working Party: Cllr Frances Smither

Biodiversity Working Party: Cllrs Kym Elliston & Stephanie Gill

Speaker at UDC Planning Committee, Inspectorate Appeals and Hearings: Cllr Stephanie Gill or agreed substitute.

Editor of Newsletter: Cllr Stephanie Gill shadowed by Cllr Frances Smither

Footpaths Representative: Cllr Kym Elliston & Cllr Frances Smither

Allotments Representative: Cllr Kym Elliston & Cllr Stephanie Gill

Passenger Transport Representative: Cllr Stephanie Gill

Hate Crime Ambassador: Cllr Fabian Bullen

Uttlesford Association of Local Councils – agreed that Cllr Gill may continue and stand for the UALC Executive Committee at its next AGM

Terms of reference for all Committees and Working parties were agreed.

Full Council Meeting dates June 2026- April 2027 were confirmed as the second Monday of each month; May 2027 will be subject to election protocols.

Two members of the public were present. In public participation, one parishioner spoke on their planning application, Cllr Couchman (having declared a Non- Registerable Interest) spoke on the same application, Cllr Gill ( having declared an Other Registerable Interest) spoke on EALC/NALC Membership.

**Neighbourhood Plan Steering Group (NPSG)** – Report received on work to date. CPC to consider support of letter to Thames Water concerning investigation of foul sewers on Stortford Road, once draft of letter seen.

**Village Green and Parish Land** – Agreed that two councillors will inspect Registered Village Green at Butts Green where hedges have been cleared away and it appears a new access has been created where there is no right of access.

**Defibrillators** –Both defibrillators recue ready 11<sup>th</sup> May

**Clerk's Report** – The Clerk informed the Council of the work she had carried out in the month.

**Policies** - Code of Conduct re-adopted without amendment.

**Allotments** – Quotes to be sought for “ No dogs permitted’ signs. Provision of skip for allotment holders to be investigated.

**Passenger Transport** – Essex County Council has confirmed that the DaRT service for Clavering will continue, with users collected from their homes.

**Finance** –Bank statements received and payments agreed. Annual Insurance renewed.

**Enforcement Matter** – Discussed in private and confidential per advice of UDC

## **Planning for CPC Comment:**

**UTT/25/2897/OP** Outline Planning permission with all matters reserved except access for the construction of up to 9 residential dwellings **New Comments made by CPC under the UDC new Local Plan, for presentation to the UDC Planning Committee on 13<sup>th</sup> May**

**UTT/26/0948/FUL: Land at Hill Green Wicken Road** Erection of 28 no. proposed new dwellings including 10 no. affordable dwellings, 6 self and custom build plots, and associated infrastructure **Comments made**  
**UTT/26/1022/HHF: Poppy Cottage High Street** Single storey rear extension **No Comment**  
**UTT/26/1051/HHF and UTT/26/1052/LB : Brockingbury Stud, Langley Road** Relocation of gates, changes to existing front post and rail fencing including additional hedging **No Comment**

**UDC Planning Decisions:**

**UTT/25/2897/OP: Land to the West of Clatterbury Lane.** UDC Planning Committee decision deferred to 10<sup>th</sup> June pending a site visit

**UTT/26/0848/AG: Curles Farm Pelham Road** Extension to an existing agricultural building to be used as an agricultural workshop and for storage of farm equipment **Deemed Approved**

**UTT/26/0506/FUL: Land North of Bower House High Street Clavering** Erection of 1no. self-build dwelling with cartlodge, altered access and associated landscaping. **Refused**

**UTT/26/0269/FUL: Land West of Clatterbury Lane** S73 application to vary condition 2 of UTT/25/0916/DFO changes in drawing references to accommodate minor amendments to designs. **Approved with conditions**

**UTT/26/0496/FUL: Hill Green Farm, Clatterbury Lane** Proposed 2.no padel court clubhouse building & associated parking **Approved with conditions**

**UTT/26/0715/HHF : 46 Pelham Road** Proposed front extension to studio/garage building **Approved with conditions**

**Annual Meeting of the Electorate: Monday 18<sup>th</sup> May 2026 at 7.30pm**

**Monthly Parish Council Meeting 8<sup>th</sup> June 2026 at 7.30pm**

**All meetings detailed at Clavering Village Hall**

**Information including Draft/Approved Council Minutes, Financial Statements, Policies and previous Newsletters will be found on the Parish Council website:**

<https://www.claveringparishcouncil.gov.uk/>

**YOUR PARISH COUNCIL**

**Chairman: Fabian Bullen Vice Chairman: Stephanie Gill**

**Ron Couchman Kym Elliston Frances Smither**

**Parish Clerk/RFO: Mrs L. Young**

**email: [clerk@claveringparishcouncil.gov.uk](mailto:clerk@claveringparishcouncil.gov.uk) Telephone: 07340 505410**

**Parish Council Address: PO Box 13580 HARLOW CM20 9WU**

If you are telephoning the Council please leave a message if your call is not picked up immediately. Emails will be responded to in accordance with the receipt acknowledgement.

**Village Green Waste Service at Clavering Place Farm, Stickling Green**

This service is available for Clavering and Langley residents only: it is paid for via their parish precepts

**10.30am - 11.30am**

**6<sup>th</sup> June ~ 4<sup>th</sup> July ~ 1<sup>st</sup> August ~ 29<sup>th</sup> August**

**26<sup>th</sup> September ~ 24<sup>th</sup> October ~ 21<sup>st</sup> November**

Users of this service are reminded that it is polite to clear up any mess that they may create  
*The Parish Councils thank the Balaam Family for facilitating this Service at their premises*

**Essex Mobile Library**

**Clements Close CB11 4GU (opposite the village shop) 10.30am – 11am**

**6<sup>th</sup> June, 27<sup>th</sup> June & 18<sup>th</sup> July**

Also scheduled to stop at Long Ley Langley Upper Green CB11 4RX

3.10pm – 3.40pm 4<sup>th</sup> June, 25<sup>th</sup> June & 16<sup>th</sup> July,

**Friendly reminder re. the Allotments.** The allotments are owned by Clavering Parish Council, but there is no public right of way through them, nor are they public open space.

Allotments holders are licensed to occupy their plots, for which they pay a rent.

It has come to the Parish Council's attention that members of the public are walking their dogs through the allotments. Whilst it may be a lovely walk amongst the growing plants, please may the Council ask that villagers cease this practice out of respect for the allotment holders. **Thank you**

# ANNUAL MEETING OF THE PARISH

**A meeting for the Electors of the Parish to discuss Parish Affairs.**

**To be held at Clavering Village Hall on**

**Monday 18<sup>th</sup> May 2026 at 7.30pm**

## **AGENDA**

1. Apologies for absence
2. Welcome by Parish Council Chairman and introduction of councillors
3. To approve the Minutes of the last meeting of Clavering Annual Meeting of the Parish held on 29<sup>th</sup> May 2025 (to be published on the Council's website)
4. Annual Meeting of the Parish Report to include coming year's plans
5. Any Parish Councillors comments on the coming year's plans
6. Presentation by Clavering Neighbourhood Plan Steering Group
7. Newly elected Essex County Councillor invited to speak
8. District Councillor Edward Oliver invited to speak
9. Representative of the Jubilee Field Committee invited to speak on the charity's work over the past year and upcoming projects
10. Representative of the Village Hall Council of Management invited to speak on the charity's work over the past year and upcoming projects
11. Other Village Organisations invited to make a short presentation
12. Questions and comments from Electors

*Fabian Bullen*

Chairman Clavering Parish Council

20th April 2026

## **ARE YOU PASSIONATE ABOUT YOUR COMMUNITY? WOULD YOU LIKE TO BE A PARISH COUNCILLOR?**

Councillors can make a huge difference to the quality of life of local people and how local issues are dealt with. People from all backgrounds and experiences who reflect the communities served are needed to put themselves forward.

The only expectation is that you should be able to commit the time and effort to the role and to attend as many monthly Council meetings as possible.

Clavering Parish Council is responsible for looking after the Dick Ball Meadow, as well as the Registered Village Greens and other parish land that it owns. It owns and leases out the allotments. It provides and maintains the benches and litter bins in the village as well as the defibs at the shop and the village hall.

It also organises the monthly Green Waste Skip service and supports local groups as it is able.

The Council comments on Planning Applications as a statutory consultee and makes representations if needed at UDC Planning Committee Meetings and Planning Inspectorate Appeals and Hearings. The writing of the new Neighbourhood Plan is supported by the Parish Council.

In the past it has co-ordinated village events such as those for the late Queen's Jubilees, VE & VJ celebrations, and of course organises the village litter picks!!

The Council also awards grants to various village organisations for activities/equipment which benefit the community.

**There are four vacancies on Clavering Parish Council - Are you interested??  
These vacancies can be filled by a process called co-option.  
Applications are invited from local people to join Clavering Parish Council.**

Please contact the Parish Clerk on [clerk@claveringparishcouncil.gov.uk](mailto:clerk@claveringparishcouncil.gov.uk) for more information

*Thank you*

## **Ever wondered which areas of the Parish are owned by the Parish Council or are Registered Village Greens?**

The Parish Council website has all the information! !

Go to <https://www.claveringparishcouncil.gov.uk/council-documents-and-policies/> and click on the button 'Village Green and Parish Land Policy'.

There are illustrative maps as well as details of how areas are maintained.

If more detailed information is needed, simply contact the Clerk.

## **Clavering Neighbourhood Plan - Our Village ... Our Plan ... Our Voice**

The Neighbourhood Plan Steering Group will be issuing monthly updates on the Parish Council Facebook Page - do look out for these.

## **Clavering Church**

**Coffee and Crafting Wednesdays 3<sup>rd</sup> June, & 1<sup>st</sup> July 10am to 12noon at the Christian Centre** Bring your latest project, knitting, crochet, needlepoint, crossword, or just come for a chat!

**Afternoon Concert Sunday 28<sup>th</sup> June 4pm Clavering Church** Local Chamber Choir, Granta Chorale's lively concert in celebration of all animals, both great and small. Tickets £12ph (Under 25s £5ph) [www.grantchorale.org.uk](http://www.grantchorale.org.uk) or on the door. Refreshments

**Cheese Tasting Saturday 11<sup>th</sup> July 5pm in Clavering Churchyard** Tickets £15 Contact Janet Hosford 01799 550515 or [johnjanethosford@gmail.com](mailto:johnjanethosford@gmail.com)

## **Clavering Horticultural Society Annual Rose and Flower Show**

**Sunday 7<sup>th</sup> June. Doors open at 11.30am for exhibits to be staged by 1pm. Show opens at 3pm, with prize giving and presentations at 4pm Teas & Homemade cakes Admission Free** There are categories for hybrid, cluster & single roses, plus peonies and flowers.

Also two categories for children: Aged 4 and under – collage on a paper plate. Aged 5-7 A4 drawing for a garden design. For more information contact Nigel Wood 01799 550959, Jane Turner 01279 777411 or email [claveringhorticulturalsociety@gmail.com](mailto:claveringhorticulturalsociety@gmail.com)

## **Clavering Village Hall Fete - Saturday 13<sup>th</sup> June 1-4pm on the Jubilee Field**

Dog Show, Refreshments, Bar and BBQ, Arts, Crafts, Live Music, and Stall hosted by Village Groups offering all the fun of a fete with sports, games, plants and much more!

After party at Fox & Hounds PH too!

**Tea and Chat - At Wicken Church & Community Centre Thursdays 18<sup>th</sup> June & 16<sup>th</sup> July 2pm-4pm** All welcome to come along and have a cup of tea, slice of cake, and a friendly chat with friends old and new. No charge but donations are welcomed

## **Clavering Bowls Club -**

**Open Evenings for training and practice: every Tuesday at 5pm, weather permitting, May-September.** New members most welcome Friendly tuition and equipment available- just bring flat shoes. For more information contact Lee 01799 550916 or email [claveringbowls@gmail.com](mailto:claveringbowls@gmail.com) or see [www.claveringbc.org](http://www.claveringbc.org) *The Clubhouse and Bowling Green are located at the far side of the Jubilee Field next to the Tennis Courts*

## **Royal British Legion -**

**23rd May - The Woodman PH Nuthampstead.** Event to remember all who served with the UASF Bomber Group based at Nuthampstead in World War II.

**Ordinary meetings** are held every Second Tuesday of the month at 8pm in The Bull PH Langley Lower Green. Do come and join in an enjoyable evening – previous military service is not a requirement as the Legion is open to all who support its work.

For more information contact Revd Paddy Cable 01763 258043 or [paddycable@gmail.com](mailto:paddycable@gmail.com)

**If you wish to receive the CPC Newsletter by email, do send your email address and the first line of your home address to [cllr.smgill@claveringparishcouncil.gov.uk](mailto:cllr.smgill@claveringparishcouncil.gov.uk) putting 'I wish to receive the Clavering PC Newsletter' in the email heading. Please note that under GDPR, your information is kept on a secure database and is used only to send out the monthly CPC Newsletter and its attachments or if there is an emergency situation in the village requiring notification to residents.**

### **UDC Community Grants**

UDC has a one-off community grant available for voluntary organisations and groups. This is ideal for pilot projects, one-off events or new services. Grants of up to £3,000 are available. The scheme will be open from 1 April and full details will be on the UDC website.

### **Essex County Council DaRT 299 Bus Transport**

**Please note contact email has reverted to [contact@central-connect.co.uk](mailto:contact@central-connect.co.uk)**

The phone number remains 0115 777 3187.

Bookings must be made by 18.00hrs the day before you travel – and Monday bookings must be made no later than 18.00hrs on the Saturday and may be made up to 14 days in advance. The contracted buses carry the Flagfinders livery.

N.B. Bookings are only confirmed when advised to be so by Vectare as this is not a taxi service and is reliant upon at least three others making the same journey and there being a bus available.

### **UDC Welfare Liaison Officers – Jen and Evie [welfare@uttlesford.gov.uk](mailto:welfare@uttlesford.gov.uk)**

If you need information on how to apply for help or need support with Council Tax, Debt, Rent, Financial Hardship, Universal Credit Shortfall, Cost of Living, Entitlement to Benefits, please make contact with the officers via the above email or phone 01799 510510.

They can assist you with your concerns or signpost you to the appropriate support organisation.

### **Hare Coursing in and around Clavering:**

The Essex Police Rural Engagement Team reiterate: "If you see hare coursing taking place, ring 999 immediately and provide as much information as you can – for example, a What3Words location, a description of the people involved, vehicle registration numbers, vehicle descriptions and the location and direction of travel....."

".....It is very important that you don't confront hare coursers or put yourself at risk"

### **Highways Maintenance Problems – Villagers are reminded that it is always quicker to activate an investigation if you report these online, as precious time could be lost if you contact the Parish Council.**

Using this website [www.essexhighways.org/tell-us](http://www.essexhighways.org/tell-us) an audit trail is started as you will be given a reference number. It is then easier for our local Essex County Councillor to chase outstanding matters when requested to do so either by parishioners or the parish council. Also the website advises a phone number to call if the problem is severe and considered extremely dangerous to road users or pedestrians.

**You can report potholes, broken railings & signs, pavement/kerb/drainage defects, blocked culverts, overgrown trees or hedges, blocked/damaged public footpaths, and etc.**

### **Before a power cut or gas emergency .....**

- **Know your free emergency numbers:** In a power cut dial 105 or, for a gas emergency, dial 0800 111999.
- **Prepare your home:** Keep a torch handy and get your appliances serviced by a Gas Safe registered engineer to prevent carbon monoxide poisoning.
- **Register as a vulnerable customer:** Vulnerable households can get extra support by signing up to the Priority Services Register. You can find out more about the Priority Services Register in London, the South and East of England by signing up at [www.ukpowernetworks.co.uk](http://www.ukpowernetworks.co.uk).

**Keep your eyes open:** If you have a power cut or a gas emergency, check on your neighbours

## **Foul water discharges onto roads or into watercourses?**

**Report online using [thameswater.co.uk](http://thameswater.co.uk).** Go to the website and click on 'View and report a problem'. You will be guided through all stages of making the report. You receive a case number and can opt-in to receive updates of their investigation and required work.

No access to the internet? Phone the Customer Service Team on 0800 316 9800

**Again you are reminded that it is always quicker to activate an investigation if villagers make the report immediately, as precious time could be otherwise lost.**

**///what3words** Do you know about this app?

The Emergency Services are asking especially those who live in rural areas to consider downloading this free app. As the app has given each 3 metre square of the world a unique combination of three words, using this when contacting the emergency services can pinpoint where help is needed and save precious time in finding those in need.

## **Environment Agency**

Many parishioners in Clavering take advantage of the free government service to sign up to get flood warnings, especially as the monitoring station for this is located near the Bridges. More information can be found on [www.gov.uk/sign-up-for-flood-warnings](http://www.gov.uk/sign-up-for-flood-warnings) or you may register by calling 0345 988 1188

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## **DEFIBRILLATORS AT THE VILLAGE HALL and VILLAGE SHOP**

If you have to make a 999 call, the call handler may decide that the defibrillator is required. You will be asked if you are able to go to the village hall or the village shop to get the defibrillator, but this would usually only happen if someone else is able to stay with the person in need, as phone contact with the emergency service must be maintained at all times.

There is also a defibrillator on outside of the Bowls/Tennis Pavilion and you may be directed there. The call handler will give you the code to open the yellow metal box beside the hall or shop entrance doors. The hall's defibrillator is the small carry case – like a child's play-doctor kit – that is kept in the metal box. Take the 'Ready Kit' (black pouch with green cross) and the carry case.

The shop's defibrillator is in a shoulder bag with the 'Ready Kit' in a small black bag attached to its strap. **ONLY THE SHOP'S DEFIBRILLATOR CAN BE USED WITH PADS FOR CHILDREN UNDER 8 YEARS OF AGE – THESE MUST BE TAKEN FROM THE CABINET ALSO AND ARE CLEARLY MARKED.**

When you are back with the patient, open the defibrillator: you will then hear an automated voice giving instructions. **IF NEEDED, REMOVE THE ADULT PADS AND ATTACH CHILD PADS.**

The call handler will also talk you through all that you must do and when the paramedics arrive they will take over from you.

### **REMEMBER**

**No special training is required & the Emergency Services will guide you through everything**