Rules Clavering Parish Allotments

(Adopted September 2021, amended April 2022 and October 2023)

1. The allotments are situated in Stortford Road, Clavering. The allotments are divided into plots of approximately 150 square yards each. The landlord is Clavering Parish Council on behalf of the Parish, to whom all rents must be paid.
2. The tenant shall pay a year rent of £15 per plot, or such other sums as may from time to time be decided by the Parish Council. The payment is due on the 1st October each year.
3. The tenant shall reside within the Parish of Clavering during the continuance of the tenancy. It is within the authority of the Parish Council to grant a tenancy to a non-resident, if sufficient plots are available.
4. THE TENANT SHALL DURING THE TENANCY CARRY OUT THE FOLLOWING OBLIGATIONS:
   a. The tenant is responsible for keeping their plot in a clean, decent and good condition and properly cultivated. In the interests of all the allotments the tenant should never allow any weedy areas to go to seed.
   b. No nuisance or annoyance shall be caused by the tenant to any other tenant of any part of the allotments provided by the Parish Council or to the owners or occupiers of land adjoining the allotments.
   c. No livestock or poultry of any kind shall be kept on the Allotments.
   d. Dogs, which MUST be on a lead, may only be brought into or kept in the area of the Allotments by the tenant or by anyone acting within the tenant's authority or approval when the plot is being worked or inspected and they must REMAIN on the tenant's plot. Dogs must NOT access the plots of other tenants at any time.
   e. The tenant shall not assign the tenancy nor sub-let or part with the possession of any part of the plot.
   f. The tenant shall not erect any building or other permanent structure on the plot, without first obtaining consent from the Parish Council.
   g. A 1.2 metre (4ft) path is to be maintained at either the top or the bottom of each plot (whichever is relevant to the individual tenancy) with a 3 metre (10ft) wide path through the centre of the allotments. Both sections of path adjacent to the tenant's plot, together with the paths between the plots, are to be kept mown by the tenant.,.
   h. The tenant shall not, without first obtaining the consent of the Parish Council, cut, lop or fell any tree growing on the boundaries of the allotments.
   i. The tenant shall cultivate the plot for and shall use it only for, the production of fruit, vegetables, and flowers for domestic consumption by themself and their family. It is acceptable if produce is sold or used for the benefit of a recognised charity. Any fruit trees must not be allowed to grow more than 12ft tall and shall not interfere with any adjacent plots in any way.
   j. The tenant shall permit the inspection at all reasonable times of their plot by any officer of the Parish Council.
   k. The tenant shall not obstruct or permit the obstruction of the paths on the allotment set out for use of the tenants.
   l. The tenant may use the water mains which is supplied and it is to be used with discretion. Water must not be used for any purpose other than the allotments. No sprinklers are allowed and hoses must be hand held as the water supply is metered and has to be paid for. Any leaks or dripping taps must be reported without delay to the Clerk on 07340 505410 or clerk@claveringparishcouncil.gov.uk Tapkeys are available to access the water, a returnable deposit of £5 is taken for each tapkey issued.

m. The tenant is responsible for shutting any gate when entering and leaving the allotments and any vandalism or misuse of water or any other unauthorised activities should be reported to the Parish Council without delay.
n. The tenant must not drive vehicles through the central pathway or along the un-tarmacademed access following heavy rain or in winter conditions.

5. The Parish Council shall pay all rates, taxes, dues or other assessments which may at any time be levied or charges upon the allotments.
6. If the tenant shall have been in breach of any of the foregoing provisions of these rules for a period of one month or longer, the Parish Council shall give notice to the tenant requiring the breach to be remedied within one month. Failure to comply entitles the Parish Council to re-enter upon the allotment and the tenancy shall come to an end, but without prejudice to any right of the Parish Council to claim damages for any such breach or to recover any rent already due before the time of such re-entry but remaining unpaid.
7. On the termination of a tenancy the tenant shall be entitled to receive such compensation as is provided for by the Allotments Act 1908-1950, but if the tenant shall have been paid or promised any compensation by any incoming tenant of the allotment the tenant shall before claiming any compensation from the Council give to it notice in writing of the matters in respect of which any such compensation has been paid or promised.
8. Any notice required by these rules be given to the Parish Council shall be delivered to or sent by post to the Clerk of the Parish Council and any notice to be given to the tenant shall be treated as sufficiently served if left at or delivered by recorded delivery at the address of the tenant.
9. The Parish Council may alter or add to these rules from time to time as deemed necessary.

Bonfire Guideline

In the interest of good neighbour relations, the Parish Council would ask all tenants to exercise restraint in the use of bonfires to dispose of garden waste. Since the allotments are upwind of the prevailing wind direction, bonfires which are allowed to smoulder indefinitely will cause considerable distress to neighbours in the Stortford Road. We would therefore ask tenants only to light bonfires when absolutely and unavoidably necessary and remind them that only garden waste produced on the allotments should ever be disposed of in this way. Household waste must NEVER be burnt at the allotment site. Bonfires should only be lit when the wind is blowing from the west or southwest towards the river.

Robert Silver
Signed Clerk to Clavering Parish Council
Dated: October 2023